

<b>Burgas Free University</b>	
<b>Erasmus page</b>	<a href="https://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">https://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a>
<b>Erasmus code</b>	BG BOURGAS01
<b>Brief description of the University</b>	Varna University of Management is an international business school with students from over 40 countries, receiving classes on Business and Marketing, IT, Computer Sciences, Tourism and Hospitality Management and Gastronomy and Culinary Arts.
<b>Contact person(s)</b>	Ms. Gergana Kirova gkirova@bfu.bg
<b>Field(s) of bilateral agreement</b>	<ul style="list-style-type: none"> <li>• Journalism and information</li> <li>• Business and Administration</li> </ul>

<b>Academic and Administrative Matters</b>	
<b>Courses for exchange students in English</b>	<a href="http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a>
<b>Language requirement(s)</b>	English (B1)
<b>Orientation Day</b>	To be determined each semester
<b>Semesters (including examination period)</b>	Fall semester: Beginning October-End February Spring semester: Beginning March-Middle of July
<b>Application deadline</b>	Fall semester: August 15 <sup>th</sup> Spring semester: December 15 <sup>th</sup>
<b>Application procedure</b>	<a href="https://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">https://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a>
<b>Accommodation</b>	Responsibility of the students
<b>Costs of living expenses</b>	€450-550 per month
<b>About the city</b>	Built by the sea and surrounded by lakes, Burgas has cooler summers and warmer winters.



**BURGAS FREE UNIVERSITY**  
**ERASMUS+ FACT SHEET**  
Academic Year 2018-2019



**Key Data on the Institution**

Full legal name of the Institution	BURGAS FREE UNIVERSITY
Erasmus ID Code	BG BOURGAS01
Title and Name of the Head of Institution	PROF. DR. PETKO CHOBANOV, PRESIDENT
Rector	PROF. D.SC. GALYA HRISTOZOVA
Address	62, SAN STEFANO STREET
Postcode	8001
Town	BURGAS
Country	BULGARIA
Tel. (incl. Country code & Ext.)	+ 359 56 900-400
Tel. (Direct)	+ 359 56 900-501
Fax (incl. Country code & Ext.)	+ 359 56 900-515
Web site	<a href="http://www.bfu.bg">www.bfu.bg</a>
Email:	<a href="mailto:bfu@bfu.bg">bfu@bfu.bg</a>

**Key Data on the International Office**

International Office	INTERNATIONAL RELATIONS OFFICE
Vice Rector in charge of International Affairs, Institutional Erasmus+ Coordinator	PROF. DR. MILEN BALTOV
International Relations Officer	MS. GERGANA KIROVA
Tel. (incl. Country code & Ext.)	+ 359 56 900-520
Fax (incl. Country code & Ext.)	+ 359 56 900-515
Email	<a href="mailto:mbaltov@bfu.bg">mbaltov@bfu.bg</a>
Email	<a href="mailto:gkirova@bfu.bg">gkirova@bfu.bg</a>
Web site	<a href="http://www.bfu.bg/en/mezhdunarodna-deynost">http://www.bfu.bg/en/mezhdunarodna-deynost</a>

**Key Data on Erasmus+ Coordinator of the Faculty of Business Studies**

Erasmus+ Coordinator for Business Studies	Prof. Dr. Lina Anastassova, Vice-Dean of the Faculty of Business Studies
Tel. (incl. Country code & Ext.)	+ 359 56 900 415
Fax (incl. Country code & Ext.)	+ 359 56 900-515
Email	<a href="mailto:anastassova@bfu.bg">anastassova@bfu.bg</a>

**Key Data on Erasmus+ Coordinator of the Faculty of Humanities**

Erasmus+ Coordinator for Humanities	Assoc. Prof. Dr. Diana Popova, Lecturer at the Faculty of Humanities
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Fax (incl. Country code & Ext.)	+ 359 56 900-515
Email	<a href="mailto:diana010903@yahoo.co.uk">diana010903@yahoo.co.uk</a>

**Key Data on Erasmus+ Coordinator of the Faculty of Computer Science and Engineering**

Erasmus+ Coordinator for Technical Sciences & Engineering	Prof. Dr. Radostin Dolchinkov, Dean of the Faculty of Computer Science and Engineering
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Tel. (incl. Country code & Ext.)	+ 359 56 900-533
Fax (incl. Country code & Ext.)	+ 359 56 900-515
Email	<a href="mailto:rado@bfu.bg">rado@bfu.bg</a>

### Key Data on Erasmus+ Coordinator of the Faculty of Legal Studies

Erasmus Coordinator for Legal Studies	Prof. Dr. Momyana Guneva, Dean of the Faculty of Legal Studies
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Fax (incl. Country code & Ext.)	+ 359 56 900-515
Email	<a href="mailto:mguneva@bfu.bg">mguneva@bfu.bg</a>

### Application and Registration

<b>Website for Incoming Students</b>	<a href="http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a>
<b>Application Procedure</b>	Your home university will inform you on the selection procedure. After you have been selected by your home university you have to fill in the application form for incoming Erasmus+ students which you may find at the following page: <a href="http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a> In order to be registered, please make sure you submit all required documents. Also, the application form needs to be signed and stamped by your home institution.
<b>Application Deadlines</b>	15 AUGUST: Autumn semester and full year 15 DECEMBER: Spring semester
<b>Courses Offered</b>	You can find the list of courses offered in English at: <a href="http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a> You can select courses offered by the programme your home institution has an agreement with. It may possible to attend one or two courses at another programme, but this depends on availability and can only be arranged upon arrival.
<b>Language(s) of Instruction</b>	Bulgarian and/or English
<b>Language Proficiency</b>	Burgas Free University does not require a language test but relies on its partner institutions to evaluate their student's English proficiency and make sure that the level is sufficient to cope with the study programme. A specific minimum level of English is specified in the exchange agreement between your home institution and BFU.
<b>Grading System</b>	You may find information about the grading system at: <a href="http://www.bfu.bg/uploads/pages/ects-katalog-informatsiya-za-institutsiyata-eng.pdf">http://www.bfu.bg/uploads/pages/ects-katalog-informatsiya-za-institutsiyata-eng.pdf</a>

<b>Academic Calendar</b>	The academic year consists of two semesters. A semester represents half a year's study time (30 ECTS). Autumn semester – from the beginning of October till the end of February (including the examination session). Spring semester – from the beginning of March till mid July (including the examination session).
<b>Practical Information (visa, insurance, accommodation)</b>	<a href="http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students">http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students</a> <a href="http://www.bfu.bg/uploads/pages/ects-katalog-informatsiya-za-studentite-eng.pdf">http://www.bfu.bg/uploads/pages/ects-katalog-informatsiya-za-studentite-eng.pdf</a>