

## Harz University of Applied Sciences

<b>Erasmus page</b>	<a href="https://www.hs-harz.de/en/study/exchange-students/">https://www.hs-harz.de/en/study/exchange-students/</a>
<b>Erasmus code</b>	D WERINGE01
<b>Brief description of the University</b>	With its two locations in Wernigerode and Halberstadt, the university is located at the edge of the low mountain range, the Harz Mountains.
<b>Contact person(s)</b>	Ms. Gesine Legler glegler@hs-harz.de
<b>Field(s) of bilateral agreement</b>	<ul style="list-style-type: none"> <li>• Tourism, Catering</li> <li>• Hotel Management</li> </ul>

## Academic and Administrative Matters

<b>Courses for exchange students in English</b>	<a href="https://www.hs-harz.de/en/study/exchange-students/study-options/information-for-exchange-students/">https://www.hs-harz.de/en/study/exchange-students/study-options/information-for-exchange-students/</a>
<b>Language requirement(s)</b>	English (B1) and German (B1)
<b>Orientation Day</b>	To be determined each semester
<b>Semesters (including examination period)</b>	Fall semester: Middle of September-End January Spring semester: Beginning March-Middle of July
<b>Application deadline</b>	Fall semester: <ul style="list-style-type: none"> <li>• Nomination deadline: April 30<sup>th</sup></li> <li>• Application deadline: May 31<sup>st</sup></li> </ul> Spring semester: <ul style="list-style-type: none"> <li>• Nomination deadline: October 31<sup>st</sup></li> <li>• Application deadline: November 30<sup>th</sup></li> </ul>
<b>Application procedure</b>	As soon as the student is accepted, he/she will receive by e-mail information to proceed further.
<b>Accommodation</b>	<a href="https://www.hs-harz.de/en/study/exchange-students/accommodation/">https://www.hs-harz.de/en/study/exchange-students/accommodation/</a>
<b>Costs of living expenses</b>	€750-850 per month
<b>About the city</b>	Wernigerode is located southwest of Halberstadt, and is picturesquely situated on the Holtemme river, on the north slopes of the Harz Mountains.



### INSTITUTIONAL INFORMATION

<b>Full name of institution</b>	<b>Harz University of Applied Sciences</b>
<b>Erasmus Code</b>	<b>D WERNIGE 01</b>
<b>International Office</b>	Address: Friedrichstr. 57-59, 38855 Wernigerode, Germany Phone: +49 (0) 3943 659 150 Fax: +49 (0) 3943 659 155 Email: <a href="mailto:international@hs-harz.de">international@hs-harz.de</a>
<b>Website</b>	<a href="https://www.hs-harz.de/en/">https://www.hs-harz.de/en/</a>

Contact Person	Function	Email/ Phone
Mrs Katja BETKER	Head of International Office	<a href="mailto:international@hs-harz.de">international@hs-harz.de</a>
Ms Kathrin TEICHMANN	Outgoing Student Advisor (excl. Double Degree)	<a href="mailto:outgoing@hs-harz.de">outgoing@hs-harz.de</a>
Mrs Claudia SCHINKEL	Outgoing Student Advisor (only Double Degree)	<a href="mailto:cschinkel@hs-harz.de">cschinkel@hs-harz.de</a>
Mrs Elke STACKFLETH	International Student Advisor (full degree programmes)	<a href="mailto:incoming@hs-harz.de">incoming@hs-harz.de</a>
Mrs Gesine LEGLER	Exchange Student Advisor (incl. Double Degree)	<a href="mailto:exchange@hs-harz.de">exchange@hs-harz.de</a>

### APPLICATION

<b>nomination deadlines</b>	Spring/ Summer Semester	<b>October 31<sup>st</sup></b>
	Autumn/ Winter Semester	<b>April 30<sup>st</sup></b>
<b>application deadlines</b>	Spring/ Summer Semester	<b>November 30<sup>th</sup></b>
	Autumn/ Winter Semester	<b>May 31<sup>st</sup></b>
<b>Documents to be submitted with online application</b>	<ul style="list-style-type: none"> <li>• Official Transcript of Records</li> <li>• Passport Copy (valid for the duration of stay)</li> <li>• Passport Photo</li> <li>• Evaluation of Language Skills (German and/or English)</li> <li>• Proof of Health Insurance</li> </ul>	

### ACADEMIC CALENDAR 2017/18

	Autumn/Winter Semester	Spring/Summer Semester
<b>Suggested Arrival Date</b>	10./11.09.2017	(est.) 08./09.03.2018
<b>Orientation</b>	13. - 18.09.2017	(est.) 10. - 14.03.2018
<b>Semester Dates</b>	19.09.2017 - 31.01.2018 (incl. Exams)	15.03.2018 - 20.07.2018 (incl. Exams)
<b>Semester Breaks</b>	23.12.2017 - 03.01.2018 (Christmas)	30.03.2018 - 02.04.2018 (Easter)

<https://www.hs-harz.de/en/university/about-us/academic-calendar/>

ACADEMIC INFORMATION	
Language of Instruction	German, English
Language courses (no additional tuition fee)	Yes
Course registration and procedures (e.g. pre-arrival registration)	Preliminary course choice three month before arrival; course registration upon arrival
Is there an academic advisor to assist in choosing modules/courses?	Yes
Website link to the list of courses that are available for exchange students	<a href="https://www.hs-harz.de/en/study/exchange-students/study-options/">https://www.hs-harz.de/en/study/exchange-students/study-options/</a>

ACCOMMODATION	
Is there a pick-up service provided upon arrival?	Yes
Is there support to find accommodation? How can exchange students apply for accommodation?	Yes, the International Office may organise accommodation in shared student dorms. The reservation of accommodation is a separate online application.
Is a deposit required for accommodation?	Yes, approx. one month's rent
Cost of accommodation per month	Max. 300€/month

FINANCIAL MATTERS	
Are there any compulsory additional fees to be paid by students? If so, what fees?	Yes, the semester contribution (covers administrative costs & semester ticket), currently 73€ in Wernigerode, 64€ in Halberstadt No tuition fees!

Estimated Living Costs	
Food	150€/month
Social Activities	50€ - 100€/month
Rent	250€ - 300€/month

OTHER USEFUL INFORMATION	
Health insurance	Students are requested to purchase health insurance in their home country. For EU citizens the European Health Insurance Card is sufficient.
Visa requirements for non-EU students	<p><b>ALL</b> students who are not EU/EEA citizens should turn to the closest German embassy at least 2 months before the beginning of their studies at Harz University of Applied Sciences to find out about the regulations. <b>Please note that a national residence card of an EU member state does NOT entitle students from non-EU countries to stay in Germany for study purposes.</b></p> <p>As soon as the applications are processed, the International Office sends a Letter of Acceptance to the non-EU/EEA citizens, which may be necessary when applying for a visa for study purposes. The document is generally posted to the international office of the home university.</p>