

UPLOADING THE ESSAY ON INTERNSHIP STEP-BY-STEP

The screenshot displays the NEPTUN web interface. At the top left is the NEPTUN logo with the tagline "Egységes Tanulmányi Rendszer". Below it, a blue button labeled "Education Admin." and the text "Neptun Meet Street" are visible. A navigation bar contains tabs for "My data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Administration" tab is selected and circled in red. A dropdown menu is open from this tab, listing various administrative actions. The "Requests" option is highlighted with a blue bar and circled in red. Other options include "Enrollment/Registration", "Dormitory application", "Select specialization", "Final exams", "Recategorization request", "Request estimation", "Student Card request", "Questionnaires", "Erasmus", "Student loan request", and "Switch studies".

NEPTUN
Egységes Tanulmányi Rendszer

Education Admin. Neptun Meet Street

My data | Studies | Subjects | Exams | Finances | Information | **Administration**

Neptun news

Student survey

Neptun Student Survey 2017 results can be found on our Facebook page: [NeptunRendszer](#)

Neptun mobile

Try the free Neptun app on your Android, Windows or iOS smartphone.

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Messages

Filters

Message types:

Actions: **New message**


Inbox

types: All messages

- Enrollment/Registration
- Dormitory application
- Select specialization
- Final exams
- Recategorization request
- Requests**
- Request estimation
- Student Card request
- Questionnaires
- Erasmus
- Student loan request
- Switch studies



Neptun news

 Student survey

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Requests

Actions: [Add to favourites](#)

[Available request forms](#)

[Submitted requests](#)

Exams | Finances | Information | Administration

Requests

Actions: [Add to favourites](#)

[Available request forms](#) [Submitted requests](#)

Name	Identifier	Date of handing in	Status	Administrator
Cooperation agreement	EGYUM/498	5/25/2018 11:22:19 AM	Javítás alatti dokumentum feltöltés	

- View
- Request attachment
- Download supplements as pdf
- Download as PDF
- Download attachments as a zip file
- View resolution
- Correction**
- View opinions
- Decision reason

Choose the Cooperation Agreement with the *Status* „Javítás alatti dokumentum”. Click on the + sign and choose the *Correction*.

Request

Please choose the type of the internship:

- 6-26 weeks salaried internship (full time or part time students)
- 5 weeks 4 days unpaid salaried internship (full time or part time students)
- 3-5 weeks internship (part time students)
- International Relations students' 4 weeks internship (full time or part time students)
- ART programmes External internship

Internship provider/Employer

Name:

Address/Registered seat:

Tax number: *

Statistical code:

Company registry number:

Represented by (name of the company's official representative):

Contact person

Name:

E-mail:

Phone: *

Address of the internship placement:

Internship supervisor

Name:

Position:

E-mail:



Phone: *

Student's position/duties:

Internship salary:

Student's daily working hours: *

Duration of the internship (in weeks): *

Internship period:  

Tasks expected of student by supervisor::

Submission of the Internship Essay and/or the Evaluation of Internship

EGYUM/498 [beszámoló] Request attachments

Upload request attachment

Language: English

Description:

Upload request attachment: **+ Upload file**

Uploaded request attachments

Actions: Close Add existing document Page size 20

Description	Request attachment type	Language	Filename	Checked	Download file	Deadline of deletion
No result						

Number of results:0-0/0 (0 ms) Actions: Close Add existing document

Back

After uploading the file(s), click on close.

Request

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- 6-26 weeks salaried internship (full time or part time students)
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Internship provider/Employer

Name:

Address/Registered seat:

Tax number: *

Statistical code:

Company registry number:

Represented by (name of the company's official representative):

Contact person

Name:

E-mail:

Phone: *

Address of the internship placement:

Internship supervisor

Name:

Position:

E-mail:



Phone: *

Student's position/duties:

Internship salary:

Student's daily working hours: *

Duration of the internship (in weeks): *

Internship period:  

Tasks expected of student by supervisor::

Submission of the Internship Essay and/or the Evaluation of Internship Attachment

Request

Please choose the type of the internship:

5 weeks 4 days unpaid salaried internship (full time or part time students)

Internship provider/Employer

Name:
Address/Registered seat:
Tax number:
Statistical code:
Company registry number:
Represented by (name of the company's official representative):

Contact person
Name:
E-mail:
Phone:

Address of the internship placement:

Internship supervisor

Name:
Position:
E-mail:
Phone:

Student's position/duties:

Internship salary:

Student's daily working hours:

Duration of the internship (in weeks):

Internship period:

Tasks expected of student by supervisor::

Submission of the Internship Essay and/or the Evaluation of Internship

[Previous](#) [Next](#) [Submit request](#) [Suspend filling in](#) [Assign document](#) [Back](#)