

# Application details



## Application requirements

BA AND BSC PROGRAMS	BA ART PROGRAMS	MA AND MSC PROGRAMS	MA ART PROGRAMS
<ul style="list-style-type: none"> <li>Completed secondary school studies</li> <li>GPA: above 60% - annually and in the final exam</li> <li>Intermediate command of English. Accepted proof of proficiency: FCE or CAE, IELTS 5.5+ or TOEFL 69+ or other relevant international certificate</li> <li>For BSc programs: high school math grade above 60%</li> </ul>	<ul style="list-style-type: none"> <li>Completed secondary school studies</li> <li>GPA: above 60% - annually and in the final exam</li> <li>intermediate command of English. Accepted proof of proficiency: FCE or CAE, IELTS 5.5+ or TOEFL 69+ or other relevant international certificate.</li> <li>Portfolio of previous works, CV, motivation letter</li> </ul>	<ul style="list-style-type: none"> <li>Bachelor's degree or above in any related field</li> <li>GPA: overall above 60%</li> <li>Upper-intermediate command of English. Accepted proof of proficiency: FCE or CAE, IELTS 6+ or TOEFL 79+ or other relevant international certificate</li> </ul>	<ul style="list-style-type: none"> <li>Bachelor's degree or above in any related field</li> <li>GPA: overall above 60%</li> <li>Upper-intermediate command of English. Accepted proof of proficiency: FCE or CAE, IELTS 6+ or TOEFL 79+ or other relevant international certificate</li> <li>Portfolio of previous works, CV, motivation letter</li> </ul>

The final admission decision will be made based on your application documents and performance on the **online admission interview**.

### Further requirements

In case of **art & design applications**, our professors will check your portfolio, CV and motivation letter prior to the online interview, as a first selection.

For **business and tourism BSc program** applicants, the interview contains a 40-minutes-long mathematic test as well (more information will be provided later), while **International Relations BA** applicants need to participate in a 30-minute-long discussion on topics related to the major.

### Additional information about language requirements


Please be informed that the Admission Team may overwrite the provided certificates according to your online interview performance. During the interview, you'll need to prove your language skills and the admission committee will make their admission decision based on this. Applicants who do not meet the minimum language requirements might be offered to start their studies with a one- or two-semester-long English Language Preparatory Program.

## Additional fees

	REFUNDABLE	OBLIGATORY	PRICE
Registration fee	✗	☑	50 EUR
Enrollment fee	✗	☑	100 EUR
Health Insurance	☑	☑	150 EUR*
Visa assistance fee	✗	✗	100 EUR

\*Price of Medcover's health insurance, which is a partner of our university. Students are eligible to arrange a different health insurance on their own.

# Application documents

BACHELOR'S PROGRAMS	MASTER'S PROGRAMS
<ul style="list-style-type: none"><li>• Copy of your secondary school certificate/diploma with the final exam results</li><li>• Copy of the official translation of your secondary school certificate (if it is not in English or Hungarian)</li><li>• Copy of your Transcript of records for the last 2-3 years of your high school studies</li><li>• Copy of the official translation of your Transcript of records (if it is not in English or Hungarian)</li><li>• Copy of the photo-page(s) of your passport. Your passport must be valid for at least 1 year.</li><li>• If you have an English language exam certificate, please upload that to your application as well.</li></ul>	<ul style="list-style-type: none"><li>• Copy of your Bachelor's degree with the final exam results</li><li>• Copy of the official translation of your diploma (if they are not in English or Hungarian)</li><li>• Copy of your Transcript of records.</li><li>• Copy of the official translation of your Transcript of records (if it is not in English or Hungarian)</li><li>• Copy of the photo-page(s) of your passport. Your passport must be valid for at least 1 year.</li><li>• If you have an English language exam certificate, please upload that to your application as well.</li></ul>
<p><b>Important note for art &amp; design applicants (both BA and MA):</b> When applying to our art programs, please make sure that besides submitting the documents listed above, you upload your portfolio and all the other required materials to Google Drive (or any other file storage and synchronization service) and upload the link to the 'Portfolio' section of your online application form..</p> <p>For further details on portfolio requirements of each program please visit: <a href="http://www.metubudapest.hu/portfolio-requirements-for-art-courses">www.metubudapest.hu/portfolio-requirements-for-art-courses</a> </p> <p><b>Important note for Tourism and Management MSc and Management and Leadership MSc applicants:</b> At least 60 credits must be recognized from previous studies in specific fields, out of which at least 30 must be completed at the time of admission. Applicants must obtain the missing credits parallel to their master studies, latest within two semesters. A fee applies to the completion of the missing credits. In case the applicant possesses less than 30 credits at the time of admission, they can join our 1-semester Pre-Master Program to collect the credits missing for starting the Master's program.</p> <p><b>Important note for MBA applicants:</b> When applying to our MBA program, please make sure that besides submitting the documents listed above, you upload the following materials to your profile:</p> <ol style="list-style-type: none"><li>1. Motivation letter</li><li>2. Professional CV (with details of your previous jobs including your responsibilities)</li><li>3. Employer certificate (proving that you have/had been working at a company in a professional or managerial position for at least 3 years' - if you have a Bachelor's degree or at least 2 years - if you have a Master's degree)</li></ol> <p>Please note that the employment letter needs to include your position and the period that you have worked at the company.</p>	